Table 10. NOADs tasks and activities

Gathering research outputs
**Oversee the gathering** of EC open access (OA) peer-reviewed publications into the OpenAIRE information space. Publications should be linked to EC funding information and national funded research (where relevant) as well as links to any underlying research data associated with the publication.

**Assist EC-funded project coordinators and national funders** for OA compliance.

Research Data Pilot Support
**Support Institutions and national funders** adhère to the EC’s Research Data Policy and national RDM policies.

**Support projects** with data management plans by pointing to appropriate resources.

**Ongoing awareness** of national data activities. Include policies at national or funder level and an overview of research data repositories. Where possible, seek to promote EC’s Open Data Policy, to align EU, national and institutional policies.

**Contact** project coordinators, gather a list of where these projects are depositing data. Identify any links between the OA publication in OpenAIRE and underlying datasets.

Community outreach and support
**Assist repository managers** (literature and data), CRIS managers and PA journal publishers to make their repositories and journals compliant with the OpenAIRE Guidelines.

– Promote the OpenAIRE guidelines for literature and data repository managers and for OA journal editors/publishers/aggregators

– Contact CRIS implementers to promote uptake of OpenAIRE’s CRIS guidelines

– Inform about OpenAIRE’s text mining services to identified funded publications

**Outreach to funders:** Promote OpenAIRE services to gather all OA publications and links to data per funder.

Outreach to EC funded projects.

**Answer helpdesk queries.**

National Workshops
Coordinate **high-profile workshops** on topic of open science with key scholarly infrastructures and funders in region.

Dissemination
**Promote OpenAIRE** and dissemination materials at key events. Contribute to OpenAIRE **Blog** and Newsletter Updating portal pages with key information.

Policy alignment
**Contact funding bodies** to align OA / Open Research Data / RDM / OS policies.

Management
Keep **Action plans** up-to-date.
Strategic outreach
Identify national key players: NCPs, National Funders, Discipline-specific Research groups, Research Infrastructures, Open science (or Open Access, Open Research Data, RDM) working groups and initiatives.
Devise ways to target these groups, to promote and advise on OS and take up of OpenAIRE services, take up of OA policies.
Input to the Stakeholder Feedback task: identify current or potential users of OpenAIRE.

Task Force Activity
Participate and be active in the three topical task groups.

RDM training
Share experiences and expertise on local or institutional RDM activities.
Activate local RDM training.
Participate, or lead webinars to train the OpenAIRE community.
Provide feedback on the DMP template.

Project Work Packages
Active involvement in specific tasks in the OpenAIRE workplan:
– Workshops
– Dissemination activities / Portal development
– Stakeholder Engagement
Where applicable work on promoting services for the Open Innovation task.

Expert advice
Participate in Training, webinars on expert topics.
E-research support: connecting researchers with tools.
Digital Preservation and repositories: good practice.

Funder Engagement
Getting funder buy-in to OpenAIRE.
Use experiences to produce case studies and good practice.

Open Science/Open Scholarship
Other OS activities.
Inform researchers and data librarians about OS tools.