Step-by-step guide to...

Publishing Open Access in Cambridge journals
A step-by-step guide to publishing your article Open Access

**Manuscript Preparation**
- Find your chosen journal on Cambridge Core
- Review the instructions for contributors under the ‘Information’ section
- Format your manuscript according to these instructions.

**Manuscript Submission**
- Click ‘Submit your article’ on your chosen journal’s homepage
- Complete the submission form in the journal’s Online Peer Review System (OPRS).

**Manuscript Review**
- Your manuscript goes through Editorial and Peer Review
- Review your manuscripts progress from within the OPRS.
Publication Decision

• Your manuscript is accepted for publication
• **Complete your author publishing agreement and ensure you select 'Gold Open Access'**
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APC Transaction Process

• **Rightslink®** work on Cambridge’s behalf to process Article Process Charges (APCs)

• If you are contacted by **Rightslink®**, follow their instructions. If applicable, you may enter your institution in the ‘Affiliation Discount’ section or seek funding from your institution. Find out more at: [cambridge.org/apc](http://cambridge.org/apc)

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- Article is published OA on Cambridge Core