



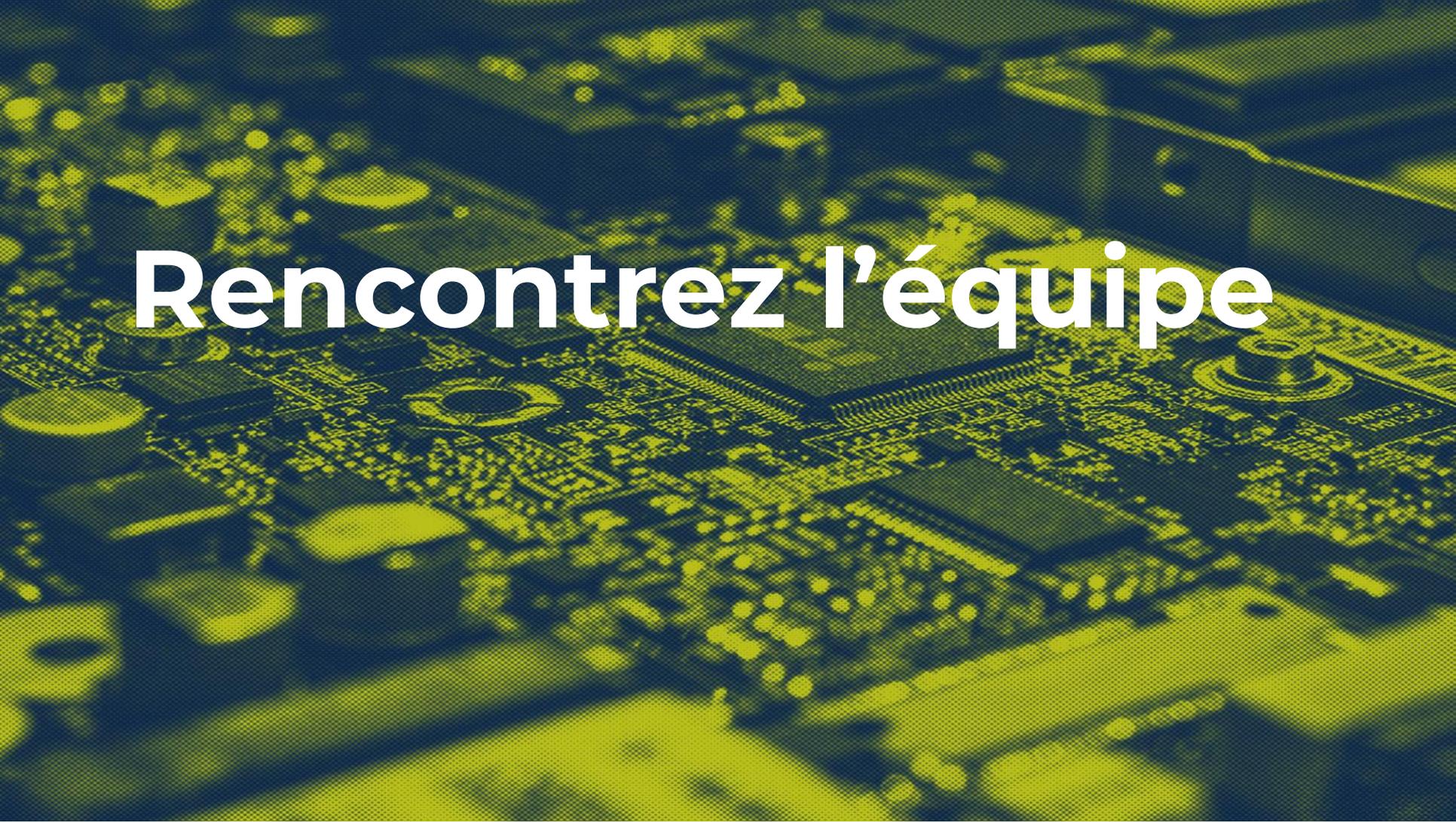
PLOS

Gérer votre partenariat PLOS

**Lancement
des
prochaines
étapes en
partenariat :**

partnerships@plos.org

<https://plos.org/resources/for-institutions/institutional-account-participants/>



Rencontrez l'équipe

PLOS Partnerships Team: partnerships@plos.org



Sara Rouhi

Directeur, Partenariats stratégiques,
PLOS

srouhi@plos.org

Nouveaux accords, modification des accords, exploration de nouveaux modèles, exploration de nouvelles formes de partenariat



Kelsey McMahon

Coordonnatrice du service à la clientèle, PLOS

partnerships@plos.org

Factures, facturation, rapports, coordonnées, CCC RightsLink, Renseignements généraux



Nazim Mohammadi

Responsable commercial
Accucoms

nazim@accucoms.com

Gestion de l'équipe Accucoms France



Estelle Saevarsson
Attachée commerciale France

Accucoms

Estelle@accucoms.com

Responsable du support commercial et marketing



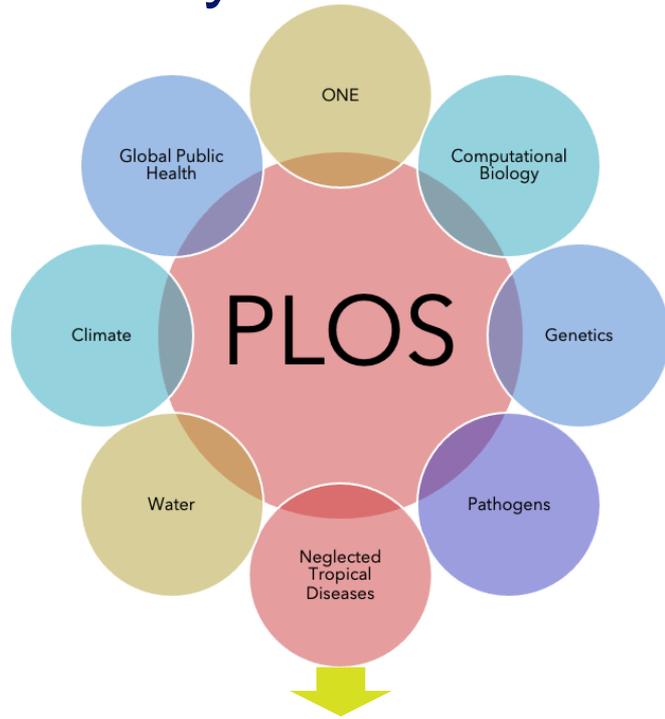


Configuration de votre compte et de l'éligibilité de l'auteur

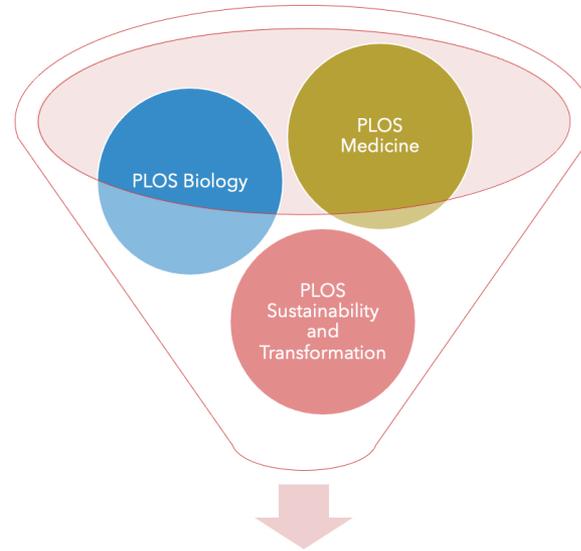
La mise en œuvre consiste en...

- Suivi du contrat signé et génération du numéro de client
- Activation de la facturation via la plateforme RightsLink et le système interne de PLOS
- Mise à jour du site Web
- Communication avec les auteurs
- Rapports mensuels

La mise en œuvre est définie en fonction du titre/système de facturation



Système de facturation interne
PLOS via Editorial Manager

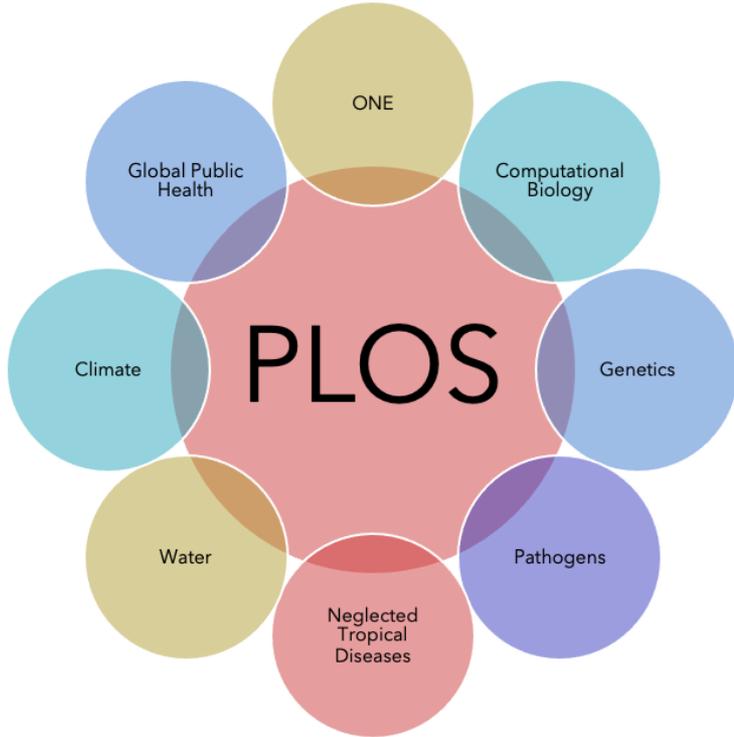


RightsLink Platform

Mise en place de la solution de facturation
d'ici le deuxième trimestre 2023 finalisée
pour 2024



Admissibilité de l'auteur déterminée lors de la soumission



Systeme de facturation interne
PLOS via Editorial Manager

Étape d'éligibilité du responsable éditorial

- La plateforme de soumission de PLOS gérée par Aries (qui fait maintenant partie d'Elsevier)
- Fonctionnalité extrêmement limitée en termes de changement d'interface / expérience d'auteur
- Série d'étapes à franchir à l'étape « Frais de publication » de la soumission
- Idéalement, choisissez la version Ringgold du nom de l'institution

Instructions détaillées à l'intention des auteurs pour les titres *Flat Fee et Global Equity*



PLOS

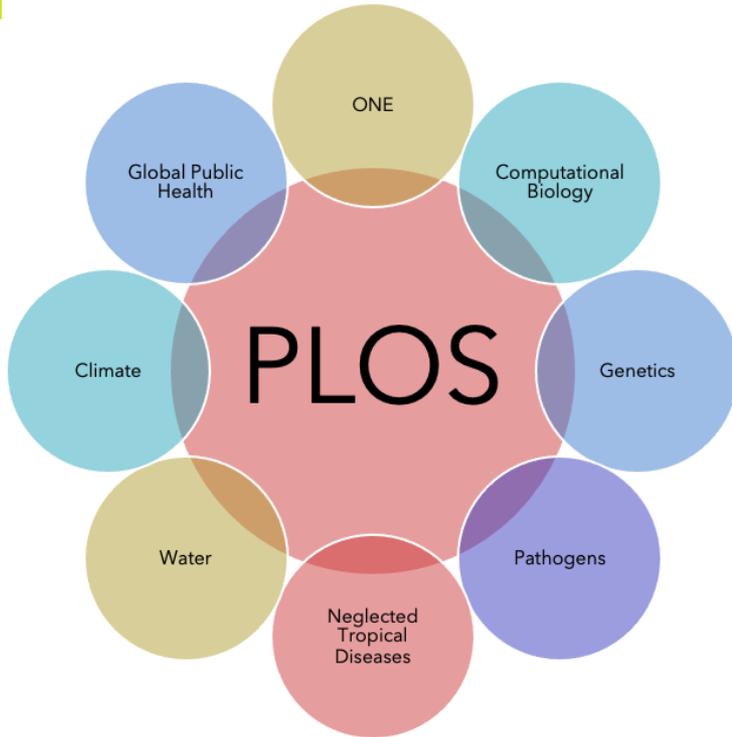
Questions about author instructions or billing?
authorbilling@plos.org

Author Instructions

PLOS ONE,
PLOS Computational Biology,
PLOS Pathogens,
PLOS Neglected Tropical
Diseases,
PLOS Genetics,
PLOS Digital Health (NEW!)
PLOS Climate (NEW!)
PLOS Water (NEW!)
PLOS Global Public Health
(NEW!)

EXCLUDES:
PLOS Medicine
PLOS Biology
PLOS Sustainability and
Transformation (NEW!)

Comment PLOS vérifie-t-il l'éligibilité des auteurs ?

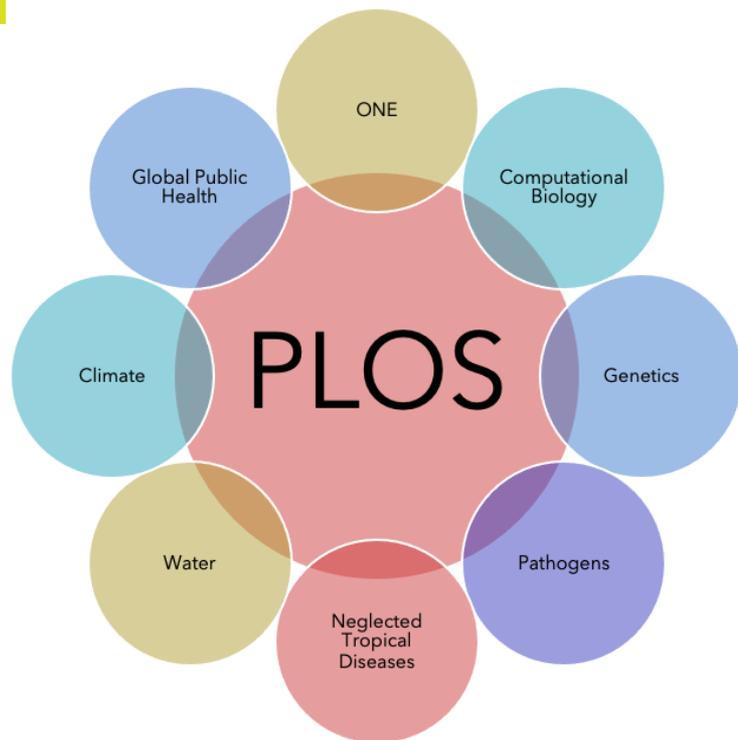


Systeme de facturation interne
PLOS via Editorial Manager

Toutes les vérifications sont automatisées et envoyées aux institutions pour acceptation/rejet (rapports mensuels)

1. Sélection de l'auteur de l'institution à l'étape Frais de publication
2. Auto-affiliation de l'auteur dans son profil de responsable éditorial (idéalement , ils choisissent un PID Ringgold)
3. Appariement flou dérivé de PLOS pour institutionnel

Comment l'établissement vérifie-t-il l'admissibilité?



Système de facturation interne
PLOS via Editorial Manager

Les établissements recevront un rapport mensuel sur les manuscrits acceptés (MAM) indiquant ce qui suit pour chaque article accepté au cours du mois précédent :

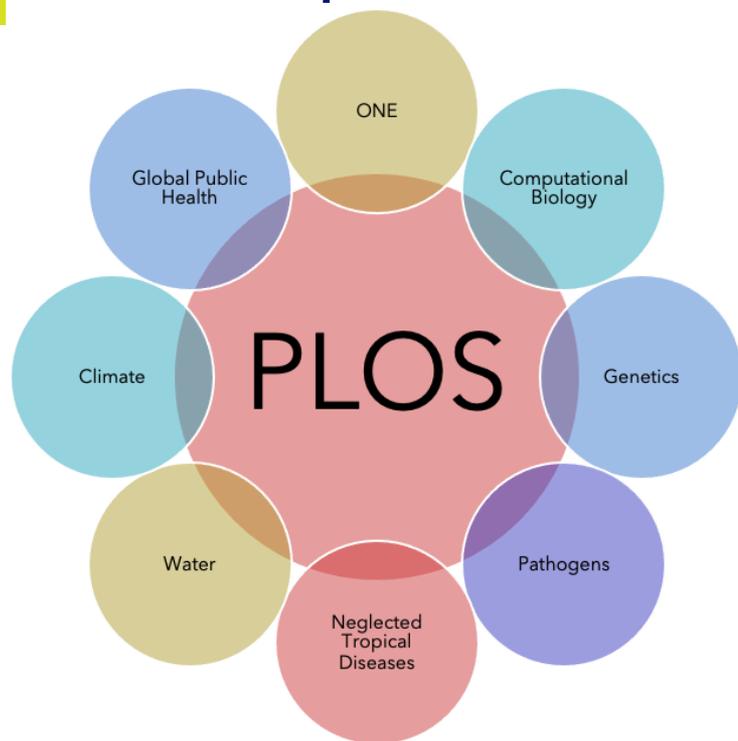
- métadonnées de l'auteur
- Métadonnées de l'article
- DOI
- FundRef ID (zone de texte ouverte)

Les institutions ont 14 jours pour approuver ou refuser les documents énumérés dans le rapport.

Contactez institutionalbilling@plos.org
pour accepter ou refuser les documents
attribués à l'accord et copier
partnerships@plos.org



Que se passe-t-il si un auteur commet une erreur?



Système de facturation interne
PLOS via Editorial Manager

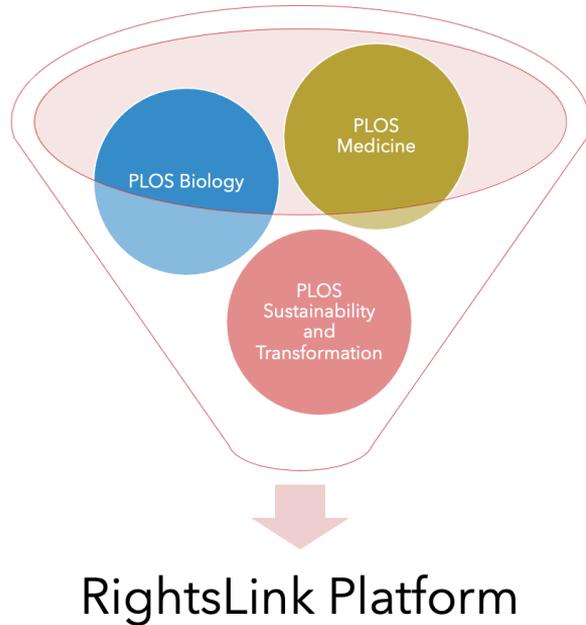
Si les auteurs ne suivent pas les instructions, ils peuvent recevoir une facture pour un APC lors de l'acceptation. Eux ou la bibliothèque peuvent :

1. Envoyer institutionalbilling@plos.org par e-mail
2. Envoyer partnerships@plos.org par e-mail

Nous vérifierons leur éligibilité, annulerons la facture et attribuerons le papier à l'accord institutionnel.

Cela arrive de temps en temps et n'est pas un gros problème et rapidement géré.

Revue du CAP : Admissibilité de l'auteur déterminée au moment de l'acceptation



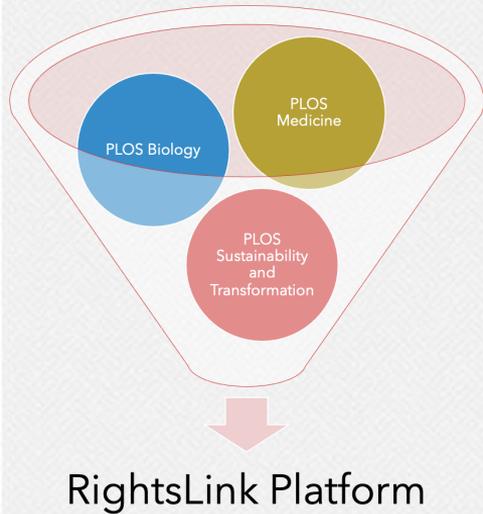
Community Action Publishing met à l'essai la plateforme RightsLink :

- Toujours soumettre via Editorial Manager
- Aucune action pour les auteurs
- Option pour « afficher un devis » généré par RightsLink montrant ce qui est dû s'ils sont acceptés

Avec des titres très sélectifs, le délai de publication est généralement plus long et moins d'articles sont acceptés.

Les établissements peuvent voir s'écouler plusieurs mois avant de recevoir la notification d'un manuscrit publié.

Instructions détaillées à l'intention des auteurs pour les titres Community Action Publishing (avec facturation via RightsLink)



PLOS



Authors with billing questions should email authorbilling@plos.org

**Author
Instructions
for
submission
to:**

PLOS Biology
PLOS Medicine
PLOS Sustainability and
Transformation

PLoS Medicine, PLOS Biology & PLOS Sustainability and Transformation offrent une vue de « devis »

TOUS les auteurs (quel que soit leur statut de participation au CAP) auront la même expérience lors de la soumission via Editorial Manager :

- Lors de la soumission, ils reçoivent un résumé des frais de publication et la possibilité de consulter un « devis » de leurs frais prévus.
- Ils ne prennent aucune mesure tant que le document n'est pas accepté.

Publication Fees

PLOS offsets publication expenses – including the cost of peer review management, journal production, and online hosting and archiving – by charging a [publication fee](#) to authors, institutions or funders for each published article.

Publication fees vary by journal and are payable **upon article acceptance**. Fees are subject to change and charged at the applicable rates effective on your submission date.

Papers submitted to PLOS for inclusion in a [Partnered Collection](#) incur a surcharge.

If you indicated in the Additional Information section of your initial submission form that you are eligible for Fee Assistance, please choose 'Yes' below.

[View Publication Fees](#)

Would you like to submit this manuscript?

Yes

No

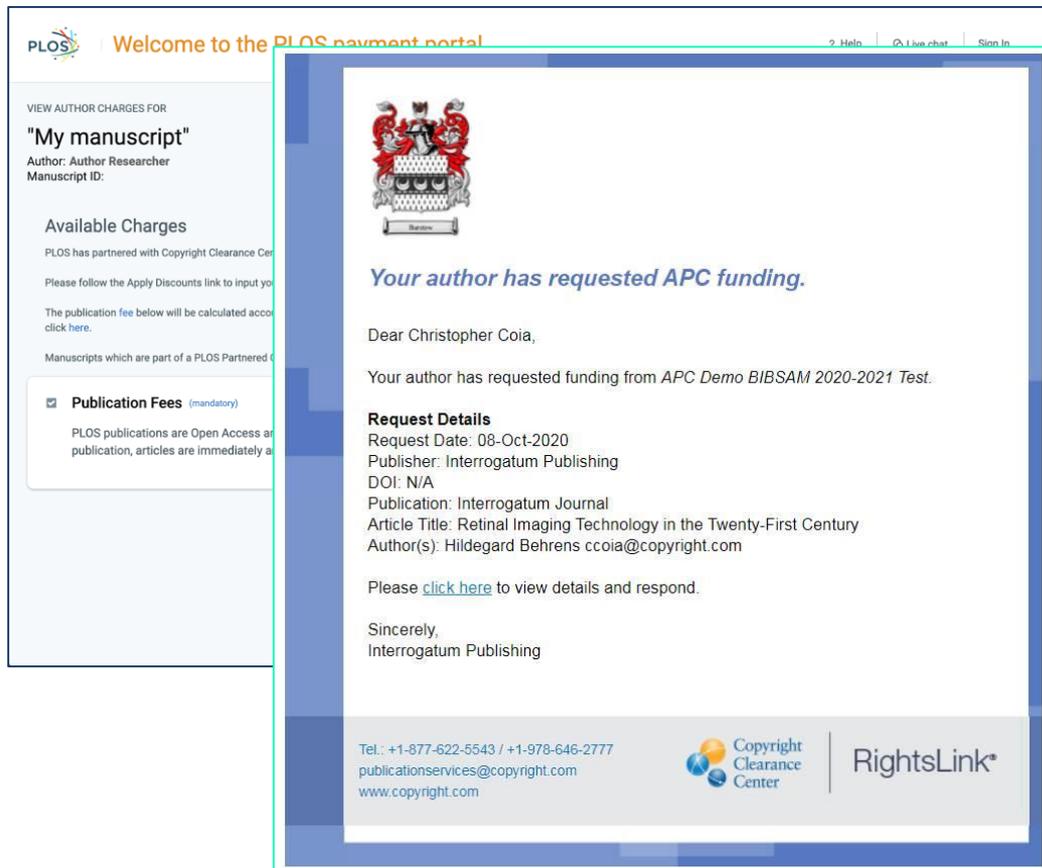
[Cancel](#) [Proceed](#)

Ceci peut être ignoré

« Devis » est généré par CCC RightsLink

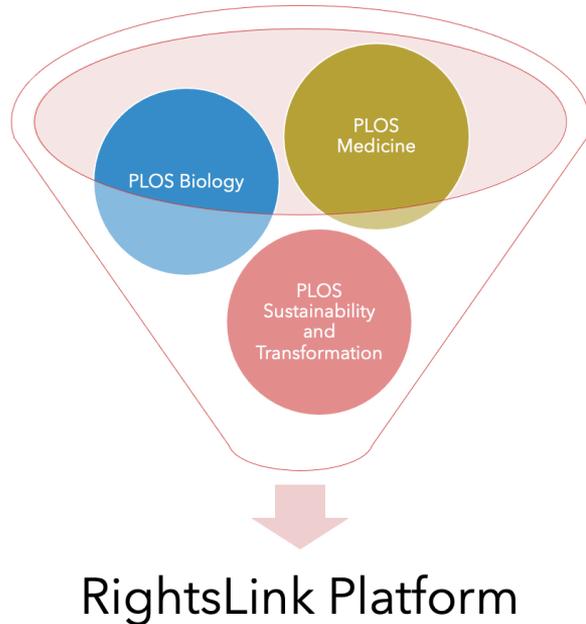
Si les auteurs sélectionnent « Voir les frais de publication », ils seront redirigés vers un « devis » de CCC qui tient compte de leur affiliation à l'accord (pas d'accord, CAP ou facture / débit mensuel :))

Le devis donne une estimation de leurs frais en fonction de leur type d'accord et de leur affiliation institutionnelle.



The screenshot displays the PLOS payment portal interface. At the top, it says "Welcome to the PLOS payment portal" with a PLOS logo on the left and navigation links for "Help", "Live chat", and "Sign In" on the right. The main content area is titled "VIEW AUTHOR CHARGES FOR 'My manuscript'" and identifies the author as "Author: Author Researcher" and the manuscript ID. Under "Available Charges", it states "PLOS has partnered with Copyright Clearance Center" and provides instructions to follow the "Apply Discounts" link. A section for "Publication Fees (mandatory)" is checked, with a note that PLOS publications are Open Access and articles are immediately available. On the right, a large white box contains a crest and the message: "Your author has requested APC funding." Below this, it addresses "Dear Christopher Coia," and states "Your author has requested funding from APC Demo BIBSAM 2020-2021 Test." The "Request Details" section lists: Request Date: 08-Oct-2020, Publisher: Interrogatum Publishing, DOI: N/A, Publication: Interrogatum Journal, Article Title: Retinal Imaging Technology in the Twenty-First Century, and Author(s): Hildegard Behrens ccoia@copyright.com. A link is provided to view details and respond. The footer includes contact information for Copyright Clearance Center (Tel: +1-877-622-5543 / +1-978-646-2777, email: publicationservices@copyright.com, www.copyright.com) and the RightsLink logo.

Revue du CAP : Lors de l'acceptation, l'auteur invite à l'approbation dans RightsLink



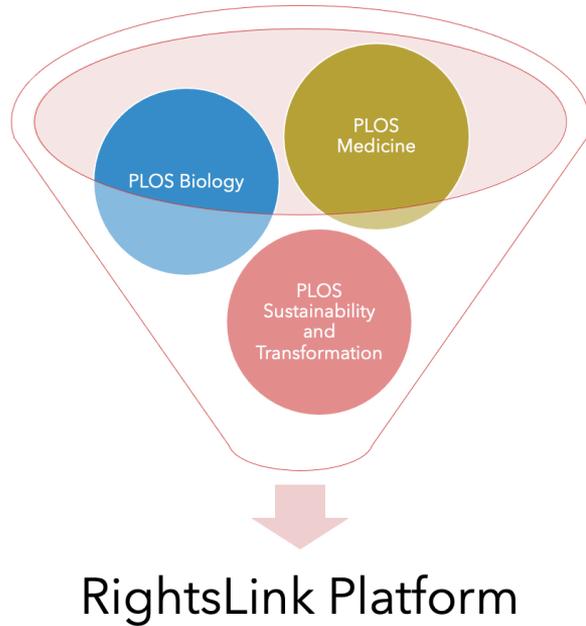
Si les auteurs ne suivent pas les instructions, ils peuvent recevoir une facture pour un APC lors de l'acceptation. Eux ou la bibliothèque peuvent :

1. Envoyer institutionalbilling@plos.org par e-mail
2. Envoyer partnerships@plos.org par e-mail

Nous vérifierons leur éligibilité, annulerons la facture et attribuerons le papier à l'accord institutionnel.

Cela arrive de temps en temps et n'est pas un gros problème et rapidement géré.

Revue CAP : Vérification de l'éligibilité des auteurs



Le rapport mensuel sur les manuscrits acceptés (MAM) comprendra les 12 titres, mais les approbations pour les titres du PAC se font dans la plateforme RightsLink



Pour résumer :
Pour les auteurs
(vue en mode présentation)

L'éligibilité des auteurs est expliquée dans les directives de soumission pour toutes les revues...

PLOS MEDICINE

- About the Journal
- About the Journal
- About the Submission Process
- Style and Format
- Manuscript Organization
- Parts of a Submission
- Additional Information Requested at Submission
- Guidelines for Specific Study Types
- Other Article Types
- PLOS Community Action Publishing (CAP) – non member fee support

Submission Guidelines

About the Journal

PLOS Medicine publishes original research articles of outstanding quality. We encourage the submission of both substantial full-length manuscripts and shorter reports that might be based on a more limited range of experiments.

The writing style should be concise and accessible, avoiding jargon and specialty or those whose first language is not English. Editors will accept manuscripts for deletions or additions that could be made to the article to make it more rigorous and consistent, but not intrusive or overbearing. Authors should present their ideas, results, and conclusions.

About the Journal

PLOS Medicine is committed to the highest ethical standards and transparency in information regarding ethical treatment of research participants, conflicts of interest, competing interests. We also ask that reports of certain specific types of studies adhere to general requirements based on the [Uniform Requirements for Manuscripts Submitted to Biomedical Journals](#). Committee for Medical Journal Editors.

<https://journals.plos.org/plosmedicine/s/submission-guidelines#loc-cap>

PLOS ONE

<https://journals.plos.org/plosone/s/submission-guidelines>

Submission Guidelines

- Style and Format
- Manuscript Organization
- Parts of a Submission
- Additional Information Requested at Submission
- Guidelines for Specific Study Types
- You may be eligible for APC support
- Give Feedback

PLOS CLIMATE

Submission Guidelines

- Style and Format
- Manuscript Organization
- Parts of a Submission
- Additional Information Requested at Submission
- Guidelines for Specific Study Types
- PLOS Global Equity – APC support

Related information for authors

- > [PLOS Writing Center](#)
- > [Submission system](#)
- > [Journal scope and publication criteria](#)
- > [Guidelines for revisions](#)
- > [Publication fees](#)
- > [APC support](#)

<https://journals.plos.org/water/s/submission-guidelines>

Les auteurs doivent visiter notre site pour confirmer leur éligibilité

AUTEURS, VÉRIFIEZ
VOTRE ÉLIGIBILITÉ!

<https://plos.org/resources/for-institutions/institutional-account-participants/>

The screenshot shows the PLOS Institutional Partners page. The header includes the PLOS logo and navigation links: Publish with PLOS, Research Communities, Open Science, Resources, and About PLOS. The main heading is "Institutional Partners". Below this, there is a paragraph about Open Access and a button that says "Learn more about our models".

The page lists several institutions in Germany:

- Germany**
 - Bayer AG**
PLOS Biology, PLOS Computational Biology, PLOS Genetics, PLOS Neglected Tropical Diseases, PLOS ONE, PLOS Pathogens
Leverkusen, Germany
 - Bielefeld University**
PLOS Biology, PLOS Computational Biology, PLOS Genetics, PLOS Neglected Tropical Diseases, PLOS ONE, PLOS Pathogens
Bielefeld, Germany
[Open Access Policy](#)
 - Carl Gustav Carus University Hospital**
PLOS Biology, PLOS Climate, PLOS Computational Biology, PLOS Digital Health, PLOS Genetics, PLOS Global Public Health, PLOS Medicine, PLOS Neglected Tropical Diseases, PLOS ONE, PLOS Pathogens, PLOS Sustainability and Transformation, PLOS Water
Dresden, Germany

A search filter is overlaid on the right side of the page. It is titled "FILTER INSTITUTIONS" and contains a dropdown menu for "PLOS JOURNALS" with "PLOS ONE" selected. Below this is a "SEARCH PARTNERS" input field containing the text "Bielefeld" and a "Go" button.

At the bottom of the page, there is a footer section with the text: "PLOS offers several publication fees preferred journal titles. For more information If you're a librarian PLOS, please see InstitutionalAccounting".



Pour être éligible à la publication GRATUITE avec PLOS, vous devez

Consultez notre site Web pour vous assurer que votre établissement participe :

<https://plos.org/resources/for-institutions/institutional-account-participants/>

1. Connectez-vous à Editorial Manager avec votre adresse e-mail institutionnelle

2. Assurez-vous que votre profil d'auteur est affilié à votre institution

3. Déclarez votre affiliation à l'étape du paiement

4. Contactez PLOS si vous avez des questions

1. Connectez-vous à Editorial Manager

Toutes les soumissions commencent dans la plateforme de soumission PLOS, Editorial Manager. Connectez-vous avec votre login d'auteur ou votre ORCID

em PLOS ONE

Home Submit a Manuscript About Help

PLOS ONE Editorial Manager Submission System

Journal Information

Information for Authors

Information for Reviewers

Information for Editors

Please Enter the Following

Insert Special Character

Username: sararouhi

Password:

Author Login Reviewer Login Editor Login Publisher Login

Or Login via: [What is ORCID?](#)

[Send Login Details](#) [Register Now](#)

An ORCID ID is an alphanumeric code that uniquely identifies an academic author. It is a 16-digit number, in the format: 0000-0000-0000-000X. Click for more information.

By registering an account on Editorial Manager, you acknowledge that your personal information will be processed in accordance with PLOS's [Terms of Use](#).

PLOS requires an ORCID ID for all corresponding authors and encourages all users to have one. To register for an ORCID ID and/or link your ID to your



Author Main Menu

Unavailable Dates

PLOS requires an ORCID iD for all corresponding authors and encourages all users to have one. To register for an ORCID iD and/or link it to your Editorial Manager account, click **Update My Information** in the upper left-hand corner of the main menu. [Watch our quick video tutorial.](#)

New Submissions

[Submit New Manuscript](#)

Submissions Sent Back to Author (0)

[Incomplete Submissions](#) (9)

Submissions Waiting for Author's Approval (0)

Submissions Being Processed (0)

Revisions

Username	sararouhi
Role	Author
Site Language	English
Update My Information	

Assurez-vous que votre profil d'auteur est affilié à votre établissement

Chaque auteur a un profil de compte :
« Mettre à jour mes informations »

Personal Information

Title *	Mrs.
Given/First Name *	Sara
Middle Name	
Family/Last Name *	Rouhi
Degree	M.A. (Ph.D., M.D., etc.)
Preferred Name	(nickname)
Primary Phone *	+15555555555 (including country code)
Secondary Phone	(including country code)
Secondary Phone is for	Mobile <input type="radio"/> Beeper <input checked="" type="radio"/> Home <input type="radio"/> Work <input type="radio"/> Admin. Asst. <input type="radio"/>
Fax Number	(including country code)
E-mail Address *	sample@georgetown.edu

If entering more than one e-mail address, use a semi-colon between each address (e.g., joe@thejournal.com;joe@yahoo.com) **Entering a second e-mail address from a different e-mail provider decreases the chance that SPAM filters will trap e-mails sent to you from online systems. Read More.**

ORCID 0000-0003-1803-6186  Delete

Alternate Contact Information

Faites défiler jusqu'à « Informations personnelles » et mettez à jour :

- 1) Votre adresse e-mail à votre université
- 2) Liez votre ORCID à votre compte

Institution Related Information

Position

Institution *

Department *

Street Address *

City *

State or Province

Zip or Postal Code *

Georgetown University school of foreign

Start typing to display potentially

Georgetown University School of Nursing & Health Studies: Georgetown University Medical Center
 Georgetown University School of Medicine
 Georgetown University School of Continuing Studies
 Georgetown University School of Continuing Studies Bookstore
 Georgetown University Edmund A Walsh School
 GU: Georgetown University
 Georgetown University
 Georgetown Elementary School
 Georgetown High School

Warning

The Institution could not be identified by the system.
 Proceed with this Institution anyway?

OK

Cancel

Faites défiler jusqu'à « Informations relatives à l'institution »

1. Trouvez votre institution / département dans le menu déroulant
2. Si vous tapez une institution qui ne figure pas dans la liste déroulante, il vous sera demandé si vous souhaitez continuer. *Revenez en arrière et identifiez correctement votre établissement. Choisir un établissement dans la liste déroulante est essentiel pour vérifier votre admissibilité.*

Author Main Menu

[Unavailable Dates](#)

PLOS requires an ORCID ID for all corresponding authors and encourages all users to have one. To register for an ORCID ID and/or link it to your Editorial Manager account, click **Update My Information** in the upper left-hand corner of the main menu. [Watch our quick video tutorial.](#)

Questions? Email plosone@plos.org

New submissions

- [Criteria for publication](#)
- [Getting started guide](#)
- [Style & format guidelines](#)
- [Figure guidelines](#)
- [Table guidelines](#)
- [Overview of the editorial and peer review process](#)
- [Editorial and publishing policies](#)
- [Preprints](#)

Revised submissions

- [Revised manuscript guidelines](#)

New Submissions

[Submit New Manuscript](#)



Submissions Sent Back to Author (0)

Incomplete Submissions (0)

Submissions Waiting for Author's Approval (0)

Submissions Being Processed (0)

Revisions

Submissions Needing Revision (0)

Revisions Sent Back to Author (0)

Incomplete Submissions Being Revised (0)

Revisions Waiting for Author's Approval (0)

Revisions Being Processed (0)

Declined Revisions (0)

Completed

Submissions with a Decision (0)

Submissions with Production Completed (0)

Déclarez votre affiliation lors de la soumission à l'étape de paiement

Commencez votre soumission : Enregistrez et continuez plus tard à tout moment...



Article Type
Selection

Attach Files

General
InformationReview
PreferencesAdditional
Information

Comments

Manuscript
Data

Insert Special Character

**Upload submission files
individually**

- Cover letter
- Manuscript
- Figures
- Supporting Information

**Accepted manuscript
formats**

- DOC, DOCX, or RTF. Editorial Manager will extract information from the manuscript

Browse...

OR

Drag & Drop
Files Here

Déclarez votre affiliation lors de la soumission à l'étape de paiement

Une fois que vous commencez votre soumission, vous pouvez vous déplacer en utilisant la navigation de niveau supérieur ; enregistrer votre travail au fur et à mesure

Article Type
Selection

Attach Files

General
InformationReview
PreferencesAdditional
Information

Comments

Manuscript
Data

Insert Special Character

**Upload submission files
individually**

- Cover letter
- Manuscript
- Figures
- Supporting Information

**Accepted manuscript
formats**

- DOC, DOCX, or RTF. Editorial Manager will extract information from the manuscript

Browse...

OR

Drag & Drop
Files Here

Déclarez votre affiliation lors de la soumission à l'étape de paiement

Le paiement est couvert dans la section « Informations complémentaires »

Publication Fees

There is a publication fee associated with publication in this journal, payable upon article acceptance. The publication fees vary per article type and per journal, please visit our website for additional information on publication fees for individual journals and specific article types: <https://www.plos.org/publication-fees>

For Registered Reports, the following publication fees apply:

- PLOS ONE Registered Report Protocol: \$1,300
- PLOS ONE Registered Report: \$750

The publication fee for the Registered Report (\$750) is waived for manuscripts associated with Registered Report Protocols submitted by 31 July 2020.

Open Access Funding Support

Institutional Account Program

Institutions participating in the PLOS Institutional Account Program administer payment for partial or full publication fees for their institutions' authors. To be eligible, authors must be a corresponding author affiliated with the institution or agency in the Institutional Account Program (fully paid or restricted).

PLOS Global Participation Initiative (Low- and Middle-Income Country Assistance)

The PLOS Global Participation Initiative (GPI) provides fee assistance to authors whose research is funded primarily (50% or more of the work contained within the article) by an institution or organization from eligible low- and middle-income countries. If the author's research funder is based in a Group 1 country, the PLOS GPI will cover the entire publication fee and there will be no charge. If the research funder's country is part of Group 2, the PLOS GPI will cover part of the publication fee and the remaining publication fee will be \$500 USD.

Group 2 PLOS GPI country authors who need to request additional support should apply for PLOS Publication Fee Assistance instead of the PLOS GPI. View PLOS GPI for additional information. This is subject to eligibility review.

PLOS Publication Fee Assistance (PFA)

The PLOS Publication Fee Assistance (PFA) program is intended for authors unable to pay all or part of their publication fees and who can demonstrate financial need.

Authors must apply for PFA during an article submission for fee assistance by email or by writing to plos@plos.org.

Authors should exhaust all alternative funding sources, including agencies and research funders. Funding decisions will continue to be based on the merits of the research.

Applications will be considered on a first-come, first-served basis and made within 10 business days. Informal decisions will continue to be based on the merits of the research.

View PFA for additional information.

Please make Payment selection:

Answer Required: Please select a response
 I am ineligible for any Open Access

Please select a response.

My institution will fully or partially pay the fee as a member of the PLOS Institutional Account Program
 I qualify for the PLOS Global

I qualify for the PLOS Publication Fee Assistance Program

Déclarez votre affiliation lors de la soumission à l'étape de paiement

Faites défiler jusqu'à « Frais de publication »; Sélectionnez « Mon établissement paiera entièrement ».

My institution will fully or partially pay the fee as a member of the [PLOS Institutional Account Program](#)

I qualify for the [PLOS Global Participation Initiative](#)

I qualify for the [PLOS Publication Fee Assistance Program](#)

I have been invited to submit to a [Special Collection](#)

Institutional Account Program

The institutions below have agreed to be invoiced directly for some or all of the [publication fees](#) for some or all PLOS journals. For specifics of your institution, visit this list of participating institutions: <https://www.plos.org/institutional-account-participants>.

Institutions reserve the right to accept or reject who they fund per their internal funding policies. For fees which the institution declines to pay, PLOS will

Answer
Required

✓ Please select a response

University of Herfortshire - C000UH

Abertay University - C000AU

Amsterdam University of Applied Sciences - C01872

Bangor University - IB0164

Bayer AG - C00BAG

Bielefeld University - C01013

Bill & Melinda Gates Foundation - C01888

Brunel University - C01035

Cardiff Metropolitan University - C000CM

subsection(s)

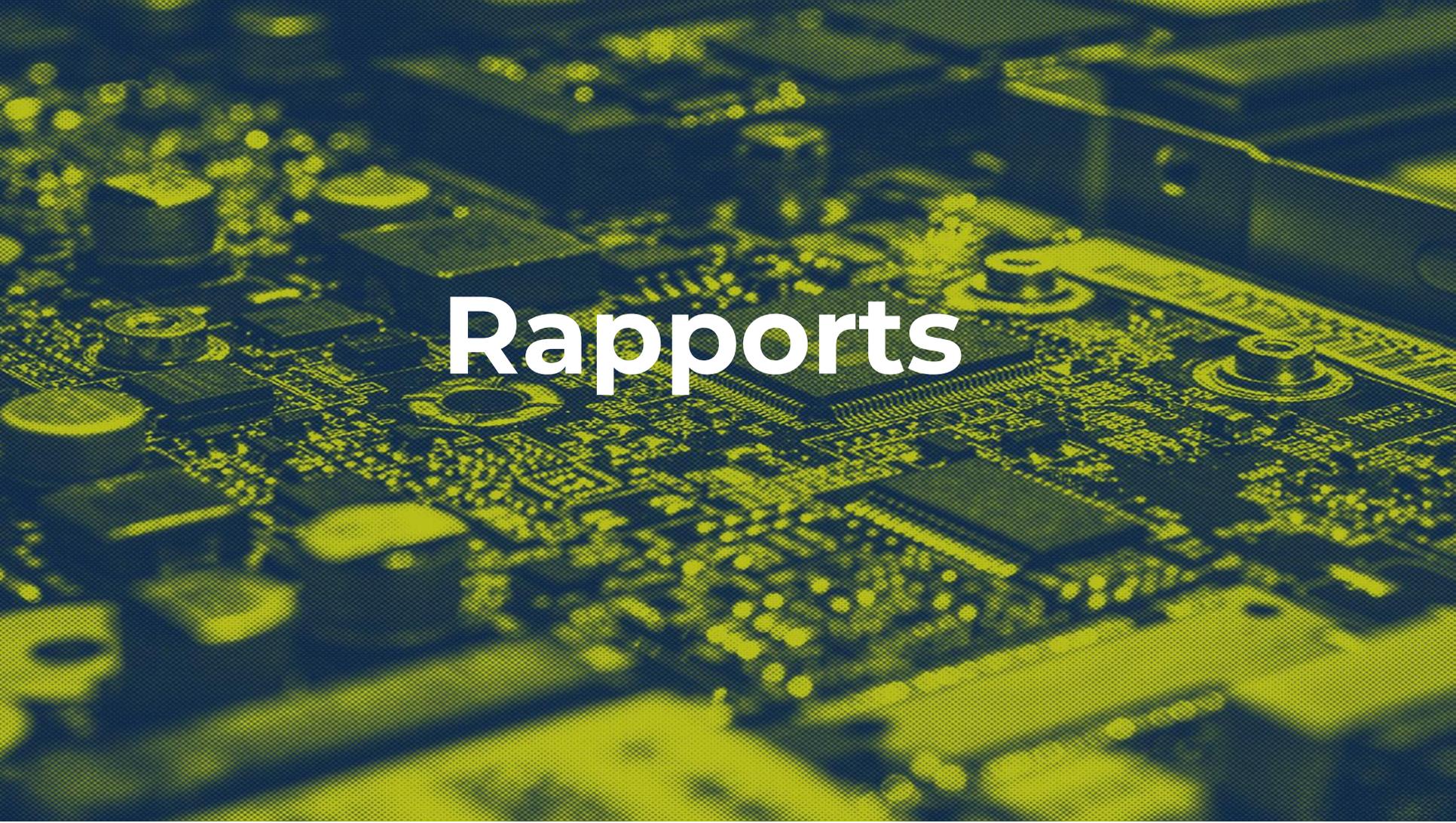
Please select up to three

Answer
required:

Agriculture
Anatomy
Arts

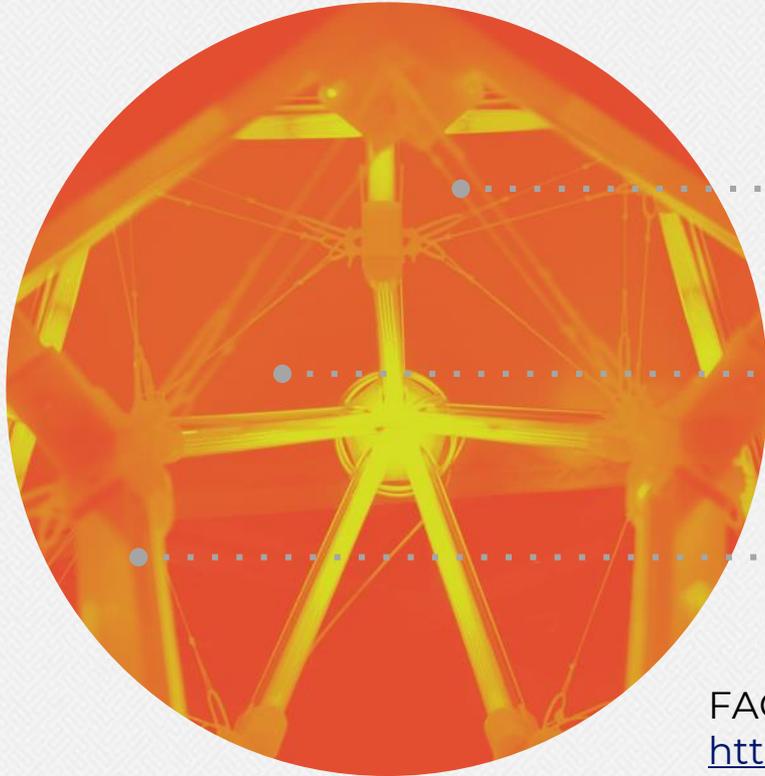
Déclarez votre affiliation lors de la soumission à l'étape du paiement. Cette étape est essentielle pour vérifier votre admissibilité.

Selectionnez votre établissement et poursuivez votre soumission. Il n'y aura pas d'autres demandes.



Rapports

Deux rapports pour les partenaires - *détails ici*



1

Statistiques d'utilisation
COUNTER - LibLynx

2

Manuscrits mensuels
acceptés - Équipe de
facturation PLOS

FAQ ici:

https://docs.google.com/document/d/1yetbOWG4dkU4uPi0DPwbT8a7fAgO8K9LI4J4J48l_34/edit?usp=sharing

Vous pouvez consulter l'éligibilité des auteurs tous les mois via le rapport Monthly Accepted Manuscript (MAM)

Si rien n'est accepté au cours du dernier mois, le rapport sera vide

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