SPRINGER NATURE TRANSFORMATIVE AGREEMENTS

Author eligibility workflow
Couperin, 4th of July, 2024
Introduction to Open Access Publishing Services
OA workflows: More than a platform

Reliable, customizable, and efficient workflow, reducing costs & admin efforts for authors and institutions
Open access publishing process

**Submission**
Manuscript is submitted
Submitting author provides e.g. FundRef and ORCID information, article category is assigned

**Peer review** is conducted in the following

**Editorial Acceptance**
After editorial acceptance, the corresponding author is able to identify themselves as affiliated to a member institution

**Identification**
OA agreement specific eligibility check: in-scope journals, article types
Corresponding author identifies themselves as connected to a member institution

**Verification**
Identified article is sent to the member institution’s article approval service accounts for final verification of eligibility

**Publication**
The author can now complete the remainder of the production process and the article is published open access
An OA funding note is added
Author journey after editorial acceptance

Once an article has been editorially accepted, authors will be able to identify themselves as being affiliated with a relevant institution.

If they are publishing in an eligible journal with an article type that can be covered by an agreement, their institution will confirm if they are eligible.

For hybrid journals, the author has the option to opt-out of publishing open access.

In case of rejection, the author has the option to publish open access with their own funding or publish traditionally non-open access.

To find lists of eligible journals and article types, please visit our Institutional Agreements website: springernature.com/gp/open-research/institutional-agreements
Author/article identification

After article acceptance, the corresponding author receives an invitation to complete the publication process for the article and the authors are able to identify themselves:

Corresponding author/article identification parameters:
1. Selected institution
2. Email domain recognition
3. IP recognition

A hierarchy is applied to the identification parameters in the order above

When completing the identification phase, the corresponding author will be prompted to type in their institution and then select it from a dropdown list. The email domain and the IP address will instead be picked up by the system automatically.
Author/article identification

An author identifies themselves by using the following identification parameters

For example:
1. Selected institution: Université Paris Dauphine
2. Email domain recognition: University of Vienna
3. IP recognition: Cairo University

→ ‘Selected institution’ is the strongest parameter. The author is identified as being affiliated with the Université Paris Dauphine
Author journey after editorial acceptance
Once the article is editorially accepted, the corresponding author receives an invitation to complete the publishing agreement.

Dear Dr. Charles Darwin

We’re delighted that your article has been accepted for publication: 'The zoology of the voyage of H.M.S. Beagle'.

You now need to:

- Provide details to help us check whether your article processing charge (APC) is covered by your institution or a journal partner.
- Read and accept your publishing agreement.
- Make a payment if the APC is not covered.

If you want to publish subscription, instead of open access, there will be an option to do that in the following steps.

Continue with publishing your article:

https://publishing-and-rights.springernature.app/workflow/123

Kind regards,

Springer Nature Author Service

If you have any questions, please do not hesitate to contact our Author Service team at ASjournals@springernature.com
Select country

The author is prompted to select their country from a dropdown list.
OA information page

Authors are given basic information about publishing their article open access, including the list Article Processing Charge (APC) of the journal.

If authors would like to publish subscription instead, this can be selected later in the process.
Authors are asked to select their institution from the dropdown list - if they cannot find their institution it can be manually typed in as well.
**Institutional agreements**

If an author’s institution has an agreement with Springer Nature to cover the costs of open access publishing, the author will be given information about the agreement in case they are eligible for coverage.

Authors are able to opt out of an agreement and publish under a subscription model at this stage.
Summary

Authors will be shown a summary of the information they have provided and the agreements they selected, if any of this is incorrect it can be changed at this stage.

If the institution does not have an agreement, or it has run out of funds, the author will be informed here.

Institution or University: University of Edinburgh

- We do not have an agreement with this institution to pay your APC.
Publishing model choice

If an author does not have an agreement available to cover the costs of publication, they will be given the option to either publish subscription or pay for open access using other funds.

If they select open access, they will have the opportunity to provide billing details.
OA pre-publishing declaration

Authors will be informed whether their APC will be covered by an agreement - if the APC is not covered then the author will have to pay using other means or publish using a subscription model.

After this, the author will be able to generate the publishing agreement by confirming whether they are an employee of the US or UK governments.
Author signs the LTP

For OA articles, the author needs to agree to the publishing agreement or Licence to Publish (LTP) post article acceptance.
Confirmation of completed license

The author receives confirmation that the license is completed and can download a copy of the publishing agreement.
Publication I

After the author completes their publication agreement and coverage of the APC has been agreed by the institution or organisation, the article will continue into the final stages of publication where the author can complete their proofs.

Once the author is happy, the article will be published online under the relevant open access license.
Funding note

The funding note highlights that the costs to publish the article open access (the APC) have been fully or partially covered by the agreement

<table>
<thead>
<tr>
<th>Funding</th>
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<td>Open access funding provided by COUPERIN</td>
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Publication II

After publication, the author will receive an email containing information about the respective OA license.

This email explains:

- General information about the article
- The specific license in use (CC-BY or CC-BY-NC)
- How the author can share their article
- Information on announcing and citing the article
- Extra services SN provides to authors

The email also contains a link to the online version of the published article and an PDF copy.
Support for authors

Authors can find contact details for further support on:

- **Author helpdesk** - support.springer.com
- **OA.Verification@springernature.com**
- **springernature.com/gp/open-research/institutional-agreements**

Learn more about your eligibility

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Publishing open access in a hybrid journal

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THANK YOU

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